

Susquehanna River Basin Commission

a water management agency serving the Susquehanna River Watershed



Weekly Ground-Water Withdrawal Reporting Form Instructions

1. The attached form should be completed and submitted annually, or as otherwise required¹, for each well approved by the Susquehanna River Basin Commission (SRBC). We would appreciate receiving similar information on other water sources in your system; however, this is not required by our regulations.
2. Withdrawal information should be reported as weekly pumpage, in gallons, from each well. The pumpage should be recorded on the same day each week. If you have more than one source, also complete the summary form to provide information for total weekly withdrawals from all sources. Provide a total pumpage amount at the bottom of each column and an annual total.
3. Please provide weekly water level data from each well². Water levels in wells must be reported as depth to water (not height of water above the pump). Water levels should be measured from the ground level, the top of casing, or other measuring point, down to the water level, in feet (to an accuracy of one-tenth of a foot). Also, the levels should be recorded at approximately the same time each week—either near the beginning or end of a pumping cycle. Please indicate when measured on the form.
4. A chemical analysis of the raw water from each well is due every three years after the SRBC approval. A list of required chemical constituents to be included in the analysis is attached to this form.
5. If there is no withdrawal from a well for a limited time period, report zero use in the 'Pumpage' column. If there was no withdrawal during the entire reporting period, you still must submit a report. Provide an explanation for prolonged zero use.
6. This report must be type-written or computer-printed. If you would like, you may re-create this form on spreadsheet software. SRBC can provide a copy of the original Microsoft Excel spreadsheet on disk, or customize a reporting form upon request.
7. Please print the preparer's name, sign, and date the water use report form.
8. If possible, please submit your reports via e-mail to the attention of Todd Hitz, thitz@srbc.net, or submit the report on a 3.5-inch floppy disk. If submitting the form in electronic format, a signature is not required.

If you need any assistance, please contact Project Review staff at (717) 238-0425.

¹ Reporting requirements are specified in most docket approvals and are for annual reports covering the calendar year or quarterly reports. Some projects also may have a consumptive water use approval, and these projects must submit the required monitoring data for their withdrawal(s) with the consumptive water use report.

² Include a description of the well in which water levels are measured (if other than the pumped well).

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Chemical Analysis of Ground Water

The analysis must be performed by a laboratory certified by either the U.S. Environmental Protection Agency or the state in which the project is located. Report dissolved metals in micrograms per liter; all other data in milligrams per liter, except as noted.

STORET No.	Parameter
00410	Alkalinity, Total (as CaCO ₃)
01106	Aluminum
01005	Barium
00915	Calcium
01025	Cadmium
00940	Chloride, Total
01030	Chromium
00900	Hardness, Total (as CaCO ₃)
01046	Iron
01049	Lead
00925	Magnesium
01056	Manganese
00620	Nitrate-Nitrogen, Total (as N)
00403	Ph (standard units)
00671	Phosphorus (Orthophosphate)
00515	Residue, Total Filterable Solids (TDS)
00930	Sodium
00095	Specific Conductance (µmhos/cm at 25°C)
00946	Sulfate
00680	Total Organic Carbon
01090	Zinc



