

Guidelines for Business Meetings

Identification: Anyone wishing to attend a Susquehanna River Basin Commission (Commission) business meeting must show photo identification when signing in at the registration area. Anyone not having or refusing to show photo identification will not be allowed into the meeting room. Acceptable forms of photo identification include driver's license, employee identification, passport, or other documents containing the individual's picture and name.

Conduct: Anyone present at the meeting is expected to follow these guidelines and not engage in behavior that is meant to disrupt the proceeding or threaten, harass, or intimidate others.

Signs, Placards, Banners, and Other Display Media: Signs, placards, banners or other display media will not be permitted in the meeting room or the lobby area near the Commission registration table. If the facility where the meeting is being conducted has additional restrictions on the use or location of such media, the public will be informed and must comply with the facility's requirements.

Video and Audio Recording: Members of the news media may take video and audio recording devices or equipment and cameras into the meeting room. Media will be required to sign in at the registration table and show proper press credentials. Members of the media not having proper press credentials will be considered members of the public. Interviews requested by members of the press with proper press identification will take place or be recorded outside of the meeting room at a convenient time.

Members of the public are permitted to possess and use small hand-held recording devices or cameras in the meeting room, provided they remain in their possession and are used in a non-disruptive manner.

Public Comments: The Commission provides ample opportunity for the public to provide input into the regulatory process. Our quarterly business meetings are not public hearings, but are conducted to get the business of the Commission accomplished.