

RESOLUTION NO. 2018-06

A RESOLUTION of the Susquehanna River Basin Commission (the "Commission") authorizing the Executive Director and the Director of Administration and Finance to procure goods and services under a certain amount.

WHEREAS, under Section 15.1(b)(3) of the Susquehanna River Basin Compact, Pub. L. 91-575; 84 Stat. 1509 et seq. (Compact), the Commissioners shall "provide for the internal organization and administration of the commission;" and

WHEREAS, under Section 15.1(b)(4) of the Compact, the Commissioners shall "appoint the principal officers of the Commission and delegate to and allocate among them administrative functions, powers, and duties;" and

WHEREAS, Section 15.5 of the said compact provides for the appointment of an Executive Director by the Commission; and

WHEREAS, Section 3-2 of the Commission's By-Laws sets forth the duties of the Executive Director as the chief executive officer of the Commission and section 3-4 sets forth the duties of the Director of Administration and Finance over procurement and the financial matters of the Commission; and

WHEREAS, the Commission has determined that, to improve the efficiency and efficacy of the Commission's procurement process, the Commission will set a purchasing threshold below which the Executive Director and Director of Administration and Finance may procure goods and services.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Commission hereby authorizes the Executive Director and the Director of Administration and Finance to procure goods or services where the contract price equals or is less than \$25,000. All pertinent procedures contained in section 15.9 of the Compact and the Commission's Administrative Manual must be followed for any purchases under this resolution.
2. All purchases over \$25,000 that are not included in the approved budget must be submitted for approval by the Commission.
3. For purchasing authorization, this resolution supersedes Resolution No. 2004-03 and the current threshold of \$29,000 contained in the Commission's Administrative Manual.
4. This resolution shall be effective immediately.

Dated: June 15, 2018



Col. Edward Chamberlayne, Chair  
United States