

Susquehanna River Basin Commission

a water management agency serving the Susquehanna River Watershed



PROJECT INFORMATION – SRBC FORM #72 GUIDANCE May 1, 2015

The Susquehanna River Basin Commission (SRBC) requests Form #72 from project sponsors in order to keep current and accurate authorized contact information in our database. This form is necessary when submitting a new application, when changing authorized contacts, or transferring an approval to a new owner. When authorized contacts for a project sponsor change (for one particular facility or for all the facilities within the corporation), this form is to be completed and submitted by the project sponsor. SRBC will not update the database until an original revised, completed and signed Form #72 is received. In order to assist you in completing this form, the following information is provided:

1. *Project Owner's Name, Registered Fictitious Name or Trade Name – This refers to the company or person who owns the project and is making application to the SRBC.

*Type of Organization – If the type of organization is not listed, please provide an explanation under “Other.”

*Authorized Contact Person – This is the company's authorized representative who is responsible for and manages the project. This person works with the SRBC on the application and approval.

2. Project Operator's Name or Registered Fictitious Name or Trade Name – Company or person hired by the project owner and authorized to run, oversee, and coordinate the operations of the project. This typically would apply to groundwater and consumptive use applications.
3. Authorized Contact Person – The project operator's authorized representative who is responsible and oversees the operations of the project.
4. Parent Corporation Name, Registered Fictitious Name or Trade Name – A company or organization that owns, oversees, and controls the project owner. In this case, the project owner would be a division or subsidiary of the parent corporation.

Corporate Registration - Entity No. – Refers to the Federal Tax ID number or Corporate registration number in the state in which the company or organization is registered.

5. All Proprietors, Corporate Officers and Directors, or Partners – If your organization has corporate officers, provide the requested information in the table or attach a supplemental list of officers; otherwise, not required.

*** Required**

6. *Corporate Contact – Supervisor/manager who oversees the authorized contact person of the project. This person would receive legal and enforcement matters from the SRBC.
7. Project Hydrogeologist – Any hydrogeologist who is designated as working on the pending application and/or approval, whether a hired consultant by the project owner or an internal staff person of the project owner.
8. Project Engineer – Any engineer who is designated as working on the pending application and/or approval, whether a hired consultant by the project owner or an internal staff person of the project owner.
9. Representing Attorney – Any attorney who is designated as working on the pending application and/or approval, whether outside counsel or internal legal counsel.
10. *Name(s) and Signature(s) of Preparer and Project Owner – Must be completed with one “Preparer Name” and “Project Owner.” Original signatures and dates are required. Preparer could be a consultant or whoever completed the form. A second “Preparer Name” is only required if another person assisted with completing the form. Project owner is the authorized corporate representative of the project. The preparer and project owner should not be the same.

Seals – Provide Professional Geologist and/or Professional Engineer seals if necessary.

Once Form #72 is completed, signed and dated, please submit a *Letter along with the form, requesting the Commission update its contact information records according to your revised Form #72. Also, please indicate in your letter whether this change is for one site/facility or if this change should be applied to all sites/facilities within your company (reference any pending/approval numbers). Include in the letter a summary of the recent changes, so we understand the updates needed to our database. Send both the letter and Form #72 to:

Ms. Cindy Obenstine
Susquehanna River Basin Commission
4423 North Front Street
Harrisburg, PA 17110-1788

You can access Form #72 on SRBC’s website at <http://www.srbc.net/forms/index.htm>. Please feel free to contact Dorinda Kennedy at (717) 238-0423, extension 1500, or via e-mail at dkennedy@srbc.net, if you have additional questions regarding Form #72.